

*The actions delineated below were taken in open session of the EPSB at the September 22, 2003 regular meeting. This information is provided in summary form; an official record of the meeting is available on tape in the permanent records of the EPSB, 100 Airport Road, 3rd Floor, Frankfort, KY 40601.*

**Education Professional Standards Board (EPSB)  
Summary Minutes of the Business Meeting  
Best Western Hotel  
Frankfort, Kentucky  
September 22, 2003**

**Members Present:**

Doris Barlow  
Eugene Binion  
Dan Branham  
Ron Bryan (for Gene Wilhoit)  
Wally Campbell  
Lydia Coffey  
Joy Gray  
Kristin Gregory  
Arthur Green  
Penny Robinson  
Wilson Stone  
Tom Stull  
Ellie Thompson  
Charlie Wade (for Jim Applegate)  
Mark Wasicsko  
Joe Welch

**Members Absent:**

**Minutes**

**Call to Order**

Chair Lydia Coffey called the meeting to order at 9:00 AM EST.

**Amendment of Agenda**

*Motion made by Ms. Kristin Gregory, seconded by Mr. Eugene Binion to amend the meeting agenda, adding the following waivers: (1) Ms. Jill Ratliff, Director, Educational Services, Morehead State University -- 16 KAR 5:040, Section 2 (b), Cooperating Teacher Eligibility Requirements, on behalf of Mr. Henry Parsons and (2) Ms. Jill Ratliff, Director, Educational Services, Morehead State University -- 16 KAR 5:040, Section 2 (b), Cooperating Teacher Eligibility Requirements, on behalf of Ms. Renee Holbrook.*

Vote: Unanimous

**Swearing in of New Board Member**

Ms. Brenda Allen swore in Mr. Rob Bryan, Kentucky Department of Education, who will be representing Commissioner Gene Wilhoit at EPSB meetings.

### **Approval of Minutes**

*Motion made by Ms. Joy Gray, seconded by Ms. Penny Robinson, to approve the minutes of the August 18, 2003 EPSB meeting with the following revision: under Disciplinary Matters, Agreed Orders, Case Number 02-0207, it should read "Joy Gray -- Recuse."*

Vote: Unanimous

### **Election of Chair and Vice Chair**

Ms. Gregory, representing the Election of Officers Nominating Committee, recommended that Ms. Coffey be re-elected as Chair and that Mr. Arthur Green be re-elected as Vice-Chair of the EPSB, effective September 2003 through August 2004.

**2003-118**      *Motion made by Ms. Robinson, seconded by Mr. Tom Stull, to accept the recommendation of the Nominating Committee to re-elect Ms. Coffey as Chair and Mr. Green as Vice-Chair of the EPSB for 2003-04.*

Vote: Unanimous

### **Open Speak**

No requests were made for Open Speak.

### **Report of the Executive Director and Staff**

Dr. Susan Leib announced the Governor's appointment of Ms. Linda Livers, Teacher, Bowling Green Independent Schools and the reappointment of Ms. Coffey, Mr. Green, and Mr. Stull to the board.

The National Association of State Directors of Teacher Education and Certification will be hosting the 7th Professional Practices Institute in Louisville on October 8-10, 2003.

Mr. Bernie Sandfoss, who is retiring, was recognized for his service to the Board of Examiners and as chair of the Accreditation Audit Committee. Also, Dr. Carson Slone was introduced as the new dean at Alice Lloyd College.

Dr. Leib reviewed with board members the following items:

- proposed 2004 Legislative Agenda
- additional information on the Quality Performance Index (QPI)
- articles of interest
- *The Kentucky Teacher*

### **Report of the Chair**

Ms. Coffey announced that she would be representing the EPSB at the Professional Practices Institute, and that Mr. Green, Dr. Wascisko, and Dr. Branham would be representing the board at the Teacher Quality Summit at Eastern Kentucky University on October 9-10, 2003.

Ms. Coffey made the following committee appointments and reappointments:

**Accreditation Audit Committee:** Appointed Dr. Jack Rose and Dr. Frank Welch; reappointed Ms. Ann Walls

**Continuous Assessment Review Committee:** Appointed Dr. Renee Campoy, Ms. Christina Whitfield, Mr. Phyllis Shuttleworth, Dr. Yvonne Taylor, Ms. Norma Patrick, Ms. Marilyn Hughes, and Ms. Jane Sykes

**Continuous Assessment Review Committee:** Reappointed Dr. Bonnie Banker, Dr. Ken Carter, Dr. Sam Evans, Dr. Paul Wirtz

**Reading Committee:** Appointed Dr. Kim Naugle, Dr. Carol Clouse, Ms. Sarah Sweat, Ms. Jewell Montgomery, Ms. Ramona Griffin, Ms. Deborah Bellamy, and Mr. Tim Crook; reappointed Ms. Kristi Jenkins and Dr. Linda Olasov

## **Full Board Information Items**

### **Safety Educator Standards for Preparation and Certification**

At the November 2001 EPSB meeting, staff was directed to compile a list of persons from institutions of higher education to form a committee charged with developing Kentucky's Safety Educator Standards for Preparation and Certification. The committee, chaired by Dr. Eric Umstead, Murray State University, met regularly from April 2002 until May 2003 and developed draft standards and performance criteria based upon analysis and review of current research, national topics, and data trends in the area of school safety. Final approval of the standards will be on the November 2003 agenda, to become effective for preparatory programs after May 2004.

### **Endorsement in Environmental Education**

At the EPSB's November 1999 meeting, members from the Kentucky Environmental Education Council (KEEC) discussed with the board the importance of environmental literacy for P-12 students and teachers. KEEC is making a formal request to the EPSB for a certification endorsement program in environmental education. The goal is to create a cadre of teachers that can provide leadership in environmental education across the state. Final approval of the endorsement for environmental education will be on the November 2003 agenda, to become effective for preparatory programs after May 2004.

### **2002-03 Kentucky Educator Preparation Program (KEPP) Report Card: New Teacher Survey**

The Kentucky Educator Preparation Program (KEPP) Report Card is designed to provide the Governor, the General Assembly, schools and colleges/universities, and the public-at-large with a review of all Kentucky educator preparation units (a "unit" is an accreditation term synonymous to the total number of educator preparation programs offered by an institution/agency).

The 2003 KEPP Report Card includes a survey of student teachers and their cooperating teachers and of intern teachers and their resource teachers. The focus of the survey is to ascertain how well new teachers and their supervising teachers believe the new teachers were prepared to teach in Kentucky schools. For staff's tracking purposes, four additional items were included this year to survey satisfaction with preparation in economics education, environmental education, health education, and reading strategies.

The survey was conducted online using software from the InfoPoll company. Of the 10,370 persons included, 5,284 responded, resulting in a 51 percent response rate. The overall results were 10

percent better than the first year's survey; however, response did vary by school and category of respondent (i.e., intern, student teacher, cooperating teacher, and resource teacher). All of this information will also be shared with the institutions for use in program improvement.

Beginning in September 2004, the KEPP Report Card will precipitate a Quality Performance Index (QPI) for accreditation and Title II purposes, of which survey results will be a factor.

### **Quality Performance Index (QPI)**

In September 2001, the first KEPP Report Card was published on the web at [www.keppreportcard.org](http://www.keppreportcard.org). This report card included demographic and programmatic information regarding each educator preparation program in Kentucky. It also provided certification program and summary pass rates on new teacher tests, as well as the pass rate of the institution's program completers in the Kentucky Teacher Internship Program (KTIP).

This year, the KEPP Report Card is fully developed with the addition of the QPI. The QPI provides an indicator of any given Kentucky educator preparation program's overall performance via a calculation that includes three separate performance measures: (1) the annual summary PRAXIS II pass rate, (2) the overall mean score on the KEPP New Teacher Survey and, (3) the KTIP pass rate (three-year average).

Beginning in September 2004, institutions' QPI results will be used in the accreditation process and reported to the U.S. Department of Education.

### **Full Board Action Items**

#### **Renewal of Partnership with the National Council for Accreditation of Teacher Education (NCATE), Including Adoption of Seven-Year Accreditation Cycle and Setting of 80 Percent Summary and Program Pass Rate Requirements**

As the agency responsible for accrediting educator preparation institutions, the EPSB is the official NCATE partner in Kentucky. The partnership enables the EPSB to conduct joint evaluations of the education unit and programs for the preparation of professional educators. The partnership agreement is renewable every five years. The EPSB partnership agreement was last approved by the NCATE State Partnership Board in November 1999. Approval of the following five issues is needed in order to renew the partnership agreement:

Issue 1: Should the EPSB renew the Kentucky/NCATE Partnership Agreement?

Issue 2: Should the EPSB adopt NCATE's seven-year accreditation cycle for all educator preparation institutions?

**2003-119**      *Motion made by Ms. Ellie Thompson, seconded by Ms. Gray, to approve the seven-year accreditation cycle.*

Vote: Unanimous

Issue 3: Should the EPSB adopt the 80 percent summary pass rate for the education unit?

**2003-120**      *Motion made by Ms. Gray, seconded by Ms. Robinson, to approve the 80 percent summary pass rate for the education unit.*

Vote: Unanimous

Issue 4: Should the EPSB adopt the 80 percent pass rate for certification programs?

**2003-121**      *Motion made by Ms. Binion, seconded by Ms. Gregory, to approve the 80 percent program pass rate, effective September 2003 (to be reported in the 2003-04 Title II Report).*

Vote: Unanimous

Issue 5: Should the EPSB seek authority to grant national recognition from the NCATE Specialty Program Areas?

**2003-122**      *Motion made by Dr. Mark Wasicsko, seconded by Dr. Doris Barlow, to not seek to continue the EPSB's authority to grant program national recognition.*

Vote: Unanimous

**2001-02 Title Report, Including Results of Executive Director's Emergency Review of Programs**

Title II of the Higher Education Act supports efforts to improve the recruitment, preparation, and induction of new teachers, and includes reporting requirements for institutions and states regarding teacher preparation and certification. Section 207 of the Act requires the annual preparation and submission of three reports on teacher preparation and certification: one from institutions to the states, one from the states to the U.S. Secretary of Education, and one from the Secretary to the U.S. Congress and the public.

On July 31, 2003, the Executive Director sent letters to each institution that had submitted a report(s) accepting same and reiterating that the EPSB expected every certification program to have a 70 percent pass rate on the 2002-03 Title II Report. No program was moved into Phase Two – e.g., an on-site visit. (Emergency program reviews conducted pursuant to the 2002-03 Title II Report results may result in some on-site visits because three years of data will be available and aggregates will be possible for programs with low enrollment.)

Issue 1: Should the EPSB approve the 2001-02 Title II Report for submission to the U.S. Secretary of Education?

**2003-123**      *Motion made by Mr. Green, seconded by Ms. Gray, to approve the 2001-02 Title II Report for submission to the U.S. Secretary of Education.*

Vote: Unanimous

Issue 2: Should the EPSB approve the Executive Director's report of the Emergency Program Reviews conducted pursuant to the 2001-02 Title II Report results?

**2003-124**      *Motion made by Mr. Binion, seconded by Dr. Wasicsko, to approve as submitted the Executive Director's report of the Emergency Program Review conducted pursuant to the 2001-02 Title II Report.*

Vote: Unanimous

**Emergency Review of Certification Programs Procedure -- Recommended Revisions**

**2003-125**      *Motion made by Ms. Gregory, seconded by Ms. Robinson, to approve revisions to the Emergency Review of Certification Programs Procedure as recommended by the Executive Director.*

Vote: Unanimous

**Technology Standard for Administrators, Final Approval**

**2003-126**      *Motion made by Dr. Wasicsko, seconded by Ms. Gray, to approve revisions to administrative regulations 16 KAR 7:020, 16 KAR 3:010, 16 KAR 3:020, 16 KAR 3:030, 16 KAR 3:040, and 16 KAR 3:050, to incorporate the Technology Standards for School Administrators.*

Vote: Unanimous

**Program Approvals**

**Georgetown College – Learning and Behavior Disorders, Grades P-12 (Master's Level)**

**2003-127**      *Motion made by Dr. Branham, seconded by Mr. Binion, to approve the Learning and Behavior Disorders, Grades P-12 (Master's Level), at Georgetown College.*

Vote: Yes - 14

Abstain - 1 (Dr. Charles Wade)

**Georgetown College – Alternative Route to Certification in Learning and Behavior Disorders, Grades P-12 (Master's Level)**

**2003-128**      *Motion made by Ms. Gray, seconded by Mr. Ron Bryan, to approve the Alternative Route to Certification in Learning and Behavior Disorders, Grades P-12 (Master's Level), at Georgetown College.*

Vote: Yes - 14

Abstain - 1 (Dr. Wade)

**Accreditation Reports**

**Centre College**

**2003-129**      *Motion made Mr. Binion, seconded by Dr. Wally Campbell, to accept the Accreditation Audit Committee's recommendations and approve the initial*

*level educator preparation programs and grant continuing accreditation for Centre College.*

Vote: Yes - 14  
Abstain - 1 (Dr. Wade)

#### **Indiana Wesleyan University (Louisville Campus)**

**2003-130**     *Motion made Ms. Robinson, seconded by Ms. Gregory, to accept the Accreditation Audit Committee's recommendations and approve the advanced level educator preparation program and grant initial accreditation for Indiana Wesleyan University (Louisville Campus).*

Vote: Yes - 14  
Abstain - 1 (Dr. Wade)

#### **Alternative Route to Certification Applications**

**2003-131**     *Motion made by Mr. Green, seconded by Ms. Gray, to approve, based on sufficient evidence of ten years' exceptional work experience, the application for provisional teaching certification in chemistry, grades 8-12, for Mr. Jesus Menendez.*

Vote: Unanimous

**2003-132**     *Motion made by Mr. Green, seconded by Ms. Gray, to deny, based on insufficient evidence of ten years' exceptional work experience, the application for provisional teaching certification in physics, grades 8-12, and mathematics, grades 8-12, for Mr. Jesus Menendez. The board urges Mr. Menendez to enroll in an alternative route to certification program offered by a college or university.*

Vote: Unanimous

**2003-133**     *Motion made by Mr. Binion, seconded by Dr. Branham, to approve, based on sufficient evidence of ten years' exceptional work experience, the application for provisional teaching certification in Spanish, grades 8-12, for Ms. Theresa Ann Brooks.*

Vote: Unanimous

**2003-134**     *Motion made by Mr. Binion, seconded by Dr. Branham, to deny, based on insufficient evidence of ten years' exceptional work experience, the application for provisional teaching certification in biology, grades 8-12, for Ms. Theresa Ann Brooks. The board urges Ms. Brooks to enroll in an alternative route to certification program offered by a college or university.*

Vote: Unanimous

**Waiver Requests**

**2003-135**     *Motion made by Mr. Binion, seconded by Ms. Gregory, to approve the request of Ms. Danielle Smith, to waive 16 KAR 2:120, Section 2 (2)(b), Renewal Requirements for Emergency Certification, and extend Ms. Smith's certificate to December 31, 2003.*

Vote: Yes - 14  
Recuse - 1 (Dr. Wasicsko)

**2003-136**     *Motion made by Mr. Binion, seconded by Dr. Wasicsko, to approve the request of Ms. Jill Ratliff, Director, Educational Services Unit, Morehead State University, to waive 16 KAR 5:040, Section 2(b), Cooperating Teacher Eligibility Requirements, on behalf of Mr. Henry Parsons.*

Vote: Yes - 14  
Recuse - 1 (Dr. Branham)

**2003-137**     *Motion made by Dr. Wasicsko, seconded by Dr. Barlow, to approve the request of Ms. Jill Ratliff, Director, Educational Services Unit, Morehead State University, to waive 16 KAR 5:040, Section 2(b), Cooperating Teacher Eligibility Requirements, on behalf of Ms. Renee Holbrook.*

Vote: Yes - 14  
Recuse - 1 (Dr. Branham)

**Evaluation of Executive Director**

**2003-138**     *Motion made by Mr. Green, seconded by Dr. Branham, to approve the Executive Director's evaluation as submitted by the Evaluation Committee.*

Vote: Unanimous

**DISCIPLINARY MATTERS  
EPSB MINUTES OF CASE REVIEW  
September 22, 2003**

*Motion made by Ms. Gray, seconded by Dr. Campbell, to go into closed session for purpose of discussing proposed or pending litigation in accordance with KRS 61.801(c)&(j).*

Vote: Unanimous

*Motion made by Mr. Binion, seconded by Dr. Branham, to return to open session.*



Vote: Unanimous

The following board members concurred with the actions as listed below with the noted exceptions:

Lydia Coffey, Arthur Green, Tom Stull, Doris Barlow, Joe Welch, Penny Robinson, Mark Wasicsko, Ellie Thompson, Eugene Binion, Dan Branham, Wilson Stone, Kristin Gregory, Penny Robinson and Charlie Wade.

Attorneys present were Brenda Dinkins Allen, Cynthia Clay Grohmann, Carole Catalfo and Robert S. Jones.

### **Initial Case Review**

<b><u>Case Number</u></b>	<b><u>Decision</u></b>
03-0684	Dismiss
03-0699	Dismiss ( <i>Ms. Gray dissented</i> )
03-07104	Dismiss
03-0458	Dismiss
03-0698	Hear
03-07102	Admonish
03-07108	Dismiss Without Prejudice ( <i>Mr. Green recused</i> )
03-07107	Admonish
03-07103	Hear
03-0581	Admonish ( <i>Ms. Gray dissented</i> )
03-07105	Hear ( <i>Dr. Barlow recused; Mr. Binion and Ms. Thompson dissented</i> )
03-0687	Hear
03-07112	Dismiss ( <i>Dr. Campbell dissented</i> )
03-07109	Admonish
00-0130	Dismiss
99-08211	Dismiss Without Prejudice
93-0654	Dismiss ( <i>Dr. Branham recused</i> )
00-11250	Dismiss
00-11243	Dismiss
00-11242	Dismiss
99-6145	Dismiss Without Prejudice
02-0685	Admonish

### **Character/Fitness Review**

<b><u>Case Number</u></b>	<b><u>Decision</u></b>
03-123	Approve
03-135	Approve
03-121	Approve
03-127	Approve
03-138	Approve
03-134	Deny
03-139	Approve
03-142	Approve
03-143	Approve
03-137	Approve

03-133	Approve
03-128	Approve
03-144	Approve
03-140	Approve
03-149	Approve
03-055	Deny
03-150	Approve
03-152	Approve
03-153	Approve ( <i>Mr. Green, Ms. Gray, and Ms. Robinson dissented</i> )
03-154	Approve
03-141	Approve
03-145	Approve
03-148	Approve
03-156	Approve
03-155	Approve
03-157	Approve
03-158	Approve
03-146	Approve
03-159	Approve

### **Agreed Orders**

#### **Case Number**

#### **Decision**

02-08107 (Daniel Jenkins)

Accept Agreed Order revoking respondent's teaching certificate. Respondent shall neither apply for nor be issued a teaching certificate for a minimum period of three years from date of acceptance of this order by the Board.

Vote: Unanimous

03-0456 (Scott Teague)

Accept Agreed Order admonishing respondent for his inappropriate use of the Internet via his school computer. This agreement is expressly conditioned upon respondent's providing written evidence to the Board every 12 weeks beginning October 1, 2003 that he is complying with any and all treatment recommendations of Martin Seitz, Ph.D., until respondent tenders written proof that he has complied with any and all treatment recommendations and has been released from Dr. Seitz's care.

Vote: Unanimous

02-09112 (John Buckley)

Accept Agreed Order revoking respondent's teaching certificate. Respondent shall neither apply for nor be issued a teaching certificate for a minimum period of eight years from date of acceptance of this agreement by the Board.

Vote: Unanimous

- |  |   |
|--|---|
| 03-0337 (Lori McQueen)                         | Accept Agreed Order suspending respondent's teaching certificate in the Commonwealth of Kentucky for a period of one year from date of acceptance by the Board.   |
|  | Vote: Unanimous   |
| 01-0107<br>(Katherine Kiscaden)                | Accept Agreed Order admonishing respondent for her disregard of the regulations and procedures protecting the integrity of the CATS assessment and materials. This agreement is expressly conditioned upon respondent's providing written proof to the Board that she has completed three hours of Administration Code Training no later than December 31, 2003.                            |
|  | Vote: Unanimous   |
| 00-09196, 01-0218 &<br>02-12154 (Robert Wolfe) | Accept Agreed Order admonishing respondent for his failure to treat students with dignity and respect. Respondent must provide written proof to the Board that he has completed 12 hours of professional development in the area of sexual harassment.  |
|  | Vote: Unanimous   |
| 01-0760<br>(Timothy Turnipseed)                | Accept Agreed Order admonishing respondent for the poor judgment he displayed in tickling students and making inappropriate comments regarding students' tongue rings. Respondent must provide written proof to the Board that he has completed six hours of professional development/training in the areas of ethics and appropriate teacher/student relationships and/or boundary issues. |
|  | Vote: Unanimous   |

*Motion made by Mr. Wilson Stone, seconded by Dr. Wasicsko to adjourn the meeting.*

Vote: Unanimous

The meeting adjourned at 1:45 p.m.

<b>Next Meeting:</b>	<b>November 17, 2003</b>
	<b>EPSB Conference Room A</b>
	<b>100 Airport Road, 3rd Floor</b>
	<b>Frankfort, Kentucky</b>